



**Archway Veritas Parent Service Organization  
General Membership Meeting  
Archway Veritas Library  
December 5, 2018**

Incoming Board M	Attended	Members	Attended
President – Kerri Burki	P	At-Large Communications – Mia Singer	P
Vice-President – Robbyn Salganick	P	At-Large Community Outreach – Julee Leather	P
Secretary – Lauren Morstad	P	At-Large Social – Angela Metropulos-Holeva	A
Treasurer – Kristen Sarracino	P	At-Large Hospitality – Hester Stewart	P
Dads’ Club- Eric Luoma	P	At-Large Homeroom – Mischelle White	P

Staff	Attended	Staff	Attended
Headmaster – Dr. Mary Frances Jeffries	P	Director of Academy Giving – Sarah Marbach	A
Office Manager – Ami Hosack	P	Office Manager – Pat Del Duca	A

P=Present A=Absent

**Called to Order at 8:17 a.m.**

**Mission Statement (Kerri)**

All parents and guardians of students currently enrolled at Archway Veritas are members of the school’s Parent Service Organization. We are a community of parent volunteers that provides a support system to enrich our student’s academic experience. We volunteer our time in service, facilitate communication, administer social activities and raise funds to benefit and support the faculty and administration that are working to provide the best educational experience for our children.

**Acceptance of Prior Meeting Minutes: Kerri and Julee 2nd**

**Headmaster Report: Mary Frances Jeffries**

- K-1 Concert performance last night
  - Transition from K to 1<sup>st</sup> grade parking lot and performances were seen as a positive stepping stone for the weeks winter concerts
- Dr Tsai is moving, replacement found: Dr. Atwood from Harrison, VA
  - Email to be sent to parents
- Parent teacher conf in January

- Oral performance report as quarter evaluations are a written report
- 20 min per family
- No students preferred
- Proposal to allow 5<sup>th</sup> grade students to use lockers starting in 2<sup>nd</sup> semester
  - Prep for middle school
  - Allows faculty assistance in guiding timeline, locker supplies, rules and security
  - Student and locker placement still in discussion

**Academy Giving Report: Sarah Marbach**

- Auction: Friday, March 8 Mad hatter's Ball, Nicole Weems and Meg Seoane
  - Sponsorship opportunities already available
  - Donation push to start in January, however committee is currently accepting
    - Classroom projects needed mid-February
    - Hosted Parties already starting/contributing for 2019 Auction
      - Dec 14<sup>th</sup>. Holiday Wrapping party

**Teacher Representative: Sheena Barton**

- N/A

**President Report: Kerri Burki**

- 3k in Usborne Books were distributed last week to library and classrooms
- Snowstorm overview, Tina Witt
  - An easy holiday gift for parents and faculty: donate to one, collective monetary gift
    - Donate on MSA or in boxes located at front desk
  - Luncheon Wednesday Dec 19, Stephanie Beebe
    - Soup and salad bar
    - In need of volunteer musician
    - Sign up on MSA to volunteer Dec 19
  - HR parents recently sent info to remind parents to donate and/or volunteer time

**Vice President Report: Robbyn Salganick**

- New lunch racks purchased for lunch room organizing
  - In need of volunteer to put together

**Secretary Report: Lauren Morstad**

- Gradsyearbooks.com
  - Sign-in with yearbook login (created when purchased)
  - Click top-R icon to photo post
  - Names/event details are not necessary, but appreciated
- Lost and found clean out is Dec 21
  - Not to be confused with charity donation box by football field
    - charitable donations accepted, i.e. books, clothes
- Field Day is Feb 22nd
  - Clothing acceptable: class colors allowed, no specified print

- Info to be brought to new teachers in faculty meeting today by Dr. Jeffries

**Treasurer Report: Kristen Sarracino**

- Reimbursements can be emailed or placed in AVPSO mailbox
  - Must be in within 30 days of purchase
- Snowstorm collections as of now: 6k
  - Deadline for donations Dec 14<sup>th</sup>
  - AVPSO to contribute

**Communications Report: Mia Singer**

- AVPSO Newsletter deadline noon, Wednesday Dec 6
- Prefer jpg photo format

**Community Outreach Report: Julee Leather**

- December 7<sup>th</sup> Dine-out Peter Piper Pizza: 3-7p
- Mustache Pretzels Dec 5,
  - Next Wednesday, Dec 12 is Black Bear Truck
- Next Food Trucks in February
  - Good feedback from food trucks about school and parents

**Social Report: Angela Metropulos-Holeva**

- Fall Fest was successful
- Dear Daughter Dance: Marnie Marquardt
  - Contact Marnie at (480)628-0983, if interested in volunteering or participating in the planning committee
    - Karaoke and dancing
    - Hula hoop, limbo contests
    - Diner and Ice Cream food truck
    - Corsages offered by Cactus Flowers- portion goes back to school

**Hospitality Report: Hester Stewart**

- N/a

**Homerom Report: Mischelle White**

- Emailing Dec 5, regarding snowstorm reminder
- Hoping HR parent budget is accurate, as this helps decide AVPSO Snowstorm contribution
- Emailing today regarding auction project reminder
- Reminding all flyers/promotional materials to be approved by Dr. Jeffries

**Dads' Club Report: Eric Luoma**

- Next meeting is at High Dive, Dec 13, 5-7pm
  - Sign up Genius to be sent out
- FYI For Dad's Club reminders, MSA is difficult because most dad's aren't signed up
- Helping with Snowstorm luncheon

- Poker event: January/Campout: April 13

**New Business: All**

- Stephanie Beebe: gift card drive for auction starting this week
- Please check uniforms and bring to donate after break-
  - Uniform sales are a large fundraiser for the new year
- Parking lot potholes- any news on being fixed?
  - Veritas has looked into resurfacing with quotes at 110k
  - Will speak with Maintenance about filling potholes
- Due to no Project Week Camp, Dr. Jeffries to ask TAs if any are willing to help with kids during break

**Upcoming Events:**

**December 4, 5, 6: Winter Concerts**

- December 9: AVPSO Newsletter
- December 14: Snowstorm Deadline
- December 19: Snowstorm Luncheon
- December 19-21: Noon Release
- December 24- January 11: Winter Break / No school / Project Week
- January 8-10: Parent - Teacher Conferences
- January 14: School resumes, noon release
- January 20: AVPSO Newsletter
- January 21: No School
- February 3: AVPSO Newsletter
- February 6: General Board Meeting
- February 8: Early Release - Food truck Friday
- February 8: Dear Daughter Dance - Sock Hop Theme

**Next Executive Meeting: January 16, 2019, 8:15 a.m.**

**Next General Meeting: February 6, 2019, 8:15 a.m.**

**Meeting Adjourned at 9:14 a.m. Kerri, Robbyn 2nd**